

Benjamin PTO Board Meeting

Monday, October 5, 2015

6:30 pm - IMC

- Welcome- President
- Secretary Report
 - September minutes approval
 - Tracy Sweeney motioned to approve
 - Seconded by Carrie Baumann
- Treasurer Report
 - Changes to budget- tracking both the balance between budget and actual and color coded for over/under budget
 - Carnival website fee was paid
- Principal Report
 - Late start breakfast was lovely- thank you!
 - Mr. Bosquez won a special award for State of Illinois – support professional. Congratulations Mr. Bosquez!
 - Business Bears will be coming back in late fall/early winter
 - Laptops are set up in the 5th grade open classroom- THANK YOU! Took a field trip to see them.
 - Fire Drill complete
 - Don't forget parent teacher conferences Oct 23rd
 - Parking- parents CANNOT park in the back parking lot as this is the bus lane, so at student arrival and dismissal each day, please ensure you are not parked in the bus area. This is especially important on part days when your arrival may be before the busses, but your car cannot stay parked there.
 - Dr. Daniel is hosting Strategic planning meeting – Oct 20th at Chiddix, 7pm. Encourage you to attend
 - PTO newsletter updates are due Sunday, Oct 25th
 - Appears to be an issue with Skyward not sending out notifications- Sept newsletter and Directory were sent but they will resend
- Teacher Report
 - Thanks again for the late start breakfast!
 - Mr. Delveaux- easel pads were ordered through the School Store - thank you!
 - Mrs. Scott has asked the PTO for \$79 to cover the remainder of her Scholastic News subscription
 - Teachers have set up a scholarship for the first Benjamin class that graduates high school in three years and every year from then on. They will be hosting activities and putting all proceeds to scholarship
 - Need more popcorn bags and popcorn

- Ann will order bags and popcorn and work with secretaries for future order. We order from Gold Medal Mega Pop Kits and get bags from Sams Club. Thanks, Ann!
- Vice President/Dine to Donate
 - \$150 from HyVee dine to donate
 - Avanti's fundraiser profits should be coming in soon
 - Next Dine to Donates
 - Potbelly- Oct 20 and 22 in the evenings
 - Buffalo Wild Wings- Dec 7th
 - HyVee also does 5% of groceries- will look into a future opportunity there
- Committee Reports
 - Box Tops-Carrie Baumann- due by Oct 23rd – there will be some sort of reward for the winning class
 - Carnival- Erika Hunt- April 1st 2016 is the date! Next Carnival meeting is October 21st from 7:30 to 8:30pm. Working on communication to go out and doing a Carnival website.
 - Teacher solicitations for funding from carnival include: landscaping, another set of laptops/ laptop cart and lego robotics kit for all of 3-5th and K-2. We want to continue to make the carnival something our parents can stand behind and know what they're money goes towards.
 - **Side note:** if we want a robotics club we need to have a parent sponsor that is cleared through the district
 - Possible to make a profit that could go back to a program within Benjamin
 - Logo design
 - Hospitality- Mandy Fischer
 - Will get a meeting scheduled soon!
 - Labels for Education- Barbara Johnson – collection will be done at end of the month – she will coordinate info for website and newsletter in upcoming weeks
 - My Coke Rewards- Aslihan Spaulding- We have 4339 points which equals \$65.09. They issue checks every three months.
 - Room Parent Coordinator- Ebony Nebel
 - Room Parent Coordinator lists were sent out- may need teacher help to fill in gaps. Good info provided about working with Carnival Committee.
 - School Directory- Jill Kramer
 - Directory was sent out last week but issue with Skyward – Marlys will resend
 - Spirit Wear- Barb Macke
 - We had a HUGE sale! Thanks to everyone for participating and to Barb for coordinating!
 - Supply Kits- Shanna Phillips
 - NCHS Future Business Leaders- Kirthi and Waverly- NCHS students
 - Over 100 members of Future Business Leaders and they are organizing supply kits!

1. Order supplies locally and nationally to fill kits and have them ready for pickup at the elementary school
 2. \$1 comes back to PTO
 3. Money they get from supply kits help Future Business Leaders attend leadership conferences
 4. No online payments right now without large fee- so just send checks in
 5. Shanna will work with them to get the supply lists
 6. Option to not order a calculator when you already have one!
 7. And the best part- the Future Business Leaders want to help volunteer at the Carnival 😊
- Un-Raiser- Stacy Herren
 - Thanks to everyone for your donations- it was a huge success! Thanks to Stacy for coordinating
 - Volunteer Coordinator- Traci Sweeney
 - Volunteer lists sent to Erika (Carnival) and Mandy (Hospitality). Thanks, Traci!
 - Old Business
 - None
 - New Business
 - Discussion around approving \$79 for a teacher request which comes out of the School Project Fund. We have the funding to approve it but we want to make sure there is consistency around what gets approved. Traci Sweeney motioned to approved. Carrie Baumann seconded. All approved.
 - Trish Oyler- NCWHS has a beautiful mural on their wall. Discussion of interest in getting this in Benjamin. Marlys would want to see samples of mockups before approving. Possibility of voting and charging \$1 to cast votes. Will look into this further

Motion to adjourn: Erika Hunt; Seconded by Trisha Oyler

Next PTO Meeting: November 9th at 6:30 pm